

Course Syllabus

1. <u>Department Name:</u>	<i>Business Management</i>										
2. <u>Program Name:</u>	<i>BA</i>										
3. <u>Program Code</u>	<i>010</i>										
4. <u>Course Code and Title:</u>	<i>1601103 Organizational Behavior</i>										
5. <u>Course credits:</u>	<i>3</i>										
6. <u>Pre-requisites:</u>	<i>1601102</i>										
7. <u>Course Instructor/ Coordinator Name, Email and Office hours</u>	<i>Dr. Taghrid Suifan</i> t.suifan@ju.edu.jo <i>09:30 - 10:30 Sunday, Tuesday, Thursday</i> <i>12:30 – 01:30 Wednesday</i> <i>04:30 – 05:30 Wednesday</i>										
8. <u>Course web-page:</u>	-										
9. <u>Academic year:</u>	<i>2019-2020</i>										
10. <u>Semester:</u>	<i>First</i>	<i>*</i>	<i>Second</i>	<i>1st Summer</i>	<i>2nd Summer</i>						
11. <u>Textbook(s):</u>	Robbins, S.P. & Judge, T.A. (2017). Organizational behavior, International Edition / 18 th Ed. Upper Saddle River, N.J.: Pearson/Prentice Hall										
12. <u>References:</u>	Professor will provide additional reading material and study cases throughout the course.										
13. <u>Other resources used (e.g. periodicals, software, eLearning, site visits, etc.):</u>	/										
14. <u>Course Description</u>	This course deals with human behavior in a variety of organizations. Conceptual frameworks, case discussions, and skill-oriented activities are applied to each topic. Topics include communications, motivation, group dynamics, leadership, power, the influence of technology, and organizational design and development. Class sessions and assignments are intended to help students acquire the skills that managers need to improve organizational relationships and performance and understanding of basic and fundamental concepts of organizational behavior (OB). The course will increase student awareness of the theoretical and practical aspects of OB.										
15. <u>Course Intended Learning Outcomes:</u>											
	<i>Mapping to PILOs</i>										
CILOs	a	b	c	d	e	f	g	h	i	J	k
1. Demonstrate an understanding of individual behavior in organizations.	*		*								
2. Define individual attitudes and job satisfaction and	*		*								

show how it can be measured.											
3. Identify the sources of emotions and moods and apply concepts about emotions and moods to specific OB issues.	*		*								
4. Explain the factors that determine an individual's personality. Explain how the Big Five traits predict behavior at work. Identify other personality traits relevant to OB.	*		*								
5. Explain the link between individual perception and decision making..	*		*								
6. Demonstrate an understanding of concepts and applications of employee motivation.	*		*								
7. Define work teams.	*		*								
8. Demonstrate an understanding of conflict and negotiation in organizations	*		*								

16. Course Evaluation:

<i>Assessment Type</i>	<i>Details/ Explanation of Assessment in relation to CILOs</i>	<i>Number</i>	<i>Weight</i>	<i>Date(s)</i>
Quizzes	/			
Midterms	Multiple Choice and Short Essay Exam	1	30 %	25-3-2020
Assignments	/			

Participation			10 %	
Projects/Case Studies	Small Project	1	10%	8/4/2020
Final	Multiple choice Exam	1	50 %	Will be assigned by the professor during the semester in class
Total			100%	

17. Description of Topics Covered	
Topic Title	Description
Chapter 1: Introduction: what is organizational behavior?	Understand the basic fundamental concepts of organizational behavior and its application in managing people. Identify the challenges and opportunities managers have in applying OB concepts.
Chapter 3: Attitudes and Job Satisfaction	Compare and contrast the major job attitudes. Define job satisfaction and show how it can be measured. Identify four employee responses to job dissatisfaction.
Chapter 4: Emotions and Moods	Identify the sources of emotions and moods and apply concepts about emotions and moods to specific OB issues.
Chapter 5: Personality and Values	Explain the factors that determine an individual's personality. Demonstrate how the Big Five traits predict behavior at work. Identify other personality traits relevant to OB.
Chapter 6: Perception and Individual Decision Making	Explain the link between perception and decision making.
Chapter 7 & 8: Motivation Concepts	Identify the early and contemporary theories of motivation and evaluate their applicability today. Understanding of concepts and applications of employee motivation.
Chapter 10: Understanding Work Teams	Compare and contrast four types of teams. Identify the characteristics of effective teams.
Chapter 14: Conflict and Negotiation in Organizations	Define conflict and differentiate between the traditional, human relations, and interactionist views of conflict. Define negotiation and apply the five steps in the negotiation process. Show how individual differences influence negotiations.

<u>18. Course Weekly Breakdown:</u>					
<i>Week</i>	<i>Date</i>	<i>Topics covered</i>	<i>CILOs</i>	<i>Teaching Method</i>	<i>Assessment</i>
1	2-6/2	Orientation and discussion of the course syllabus Ch1	1	Lecture / Power Point Presentation	Discussion
2	9-13/2	Ch1	1	Lecture / Power Point Presentation	
3	16-20/2	Ch3	2	Lecture / Power Point Presentation	
4	23-27/2	Ch3			
5	1-5/3	Ch4	3	Lecture / Power Point Presentation	Discussion
6	8-12/3	Ch5	4	Lecture / Power Point Presentation	
7	15-19/3	Ch5	5	Lecture / Power Point Presentation	Midterm Exam
8	22-26/3	Ch6 Mid-Term Exam	6	Lecture / Power Point Presentation	Discussion
9	29/3-2/4	Ch7	6	Lecture / Power Point Presentation	
10	5-9/4	Ch7	6	Lecture / Power Point Presentation	Discussion
11	12-16/4	Ch8	7	Lecture / Power Point Presentation	
12	19-23/4	Ch10 + Project Presentation	8	Lecture / Power Point Presentation	
13	26-30/4	Ch14 + Project Presentation	9	Lecture / Power Point Presentation	Discussion
14	3-7/5	Project Presentation	9	Power Point Presentation	Discussion

15	10/5	Revision	10		
16		Final Exam		Will be assigned by the professor during the semester in class	
19. <u>Others:</u>					
		Description			
Attendance policies:		Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.			
Absences from exams and handing in assignments on time:		Students should not miss their exam except under extreme circumstances. They are then asked and to produce evidence as an excuse for their absence signed by the assistant Dean for students' affairs. Students should submit their assignments on dates set by their class Professor.			
Health and safety procedures:		Food, beverages are not allowed in the class room.			
Honesty policy regarding cheating, plagiarism, misbehavior:		All the assignments and work submitted by the student must be his or her own. All actions of academic dishonesty including cheating, plagiarism or helping other students in such actions will be dealt with strictly in accordance with the university regulations.			

Course Coordinator:	Dr. Taghrid Suifan	T. Suifan
Head of Department:	Dr. Taghrid Suifan	T. Suifan
Head of curriculum committee/ School Level:	Type the Name	Add your Signature
Dean:	Type the Name	Add your Signature
Approved by the Program Coordinator/ Head of the Department on:	Type the date: DAY/MONTH/YEAR	

<u>Copy to:</u>
<input type="checkbox"/> Head of Department
<input type="checkbox"/> Assistant dean for Development and Quality Assurance
<input type="checkbox"/> Course Portfolio