

Course Syllabus

1. <u>Department Name:</u>	<u>Business Administration</u>					
2. <u>Program Name:</u>	MBA					
3. <u>Program Code</u>	011					
4. <u>Course Code and Title:</u>	1601722 Organizational Behavior					
5. <u>Course credits:</u>	3					
6. <u>Pre-requisites:</u>	/					
7. <u>Course Instructor/ Coordinator Name, Email and Office hours</u>	Dr. Taghrid Suifan					
	t.suifan@ju.edu.jo 12:30 – 01:30 Wednesday 04:30 – 05:30 Wednesday					
8. <u>Course web-page:</u>	-					
9. <u>Academic year:</u>	2019-2020					
10. <u>Semester:</u>	First	*	Second	1st Summer	2nd Summer	
11. <u>Textbook(s)</u>	Robbins, S.P. & Judge, T.A. (2017). Organizational behavior, International Edition / 18 th Ed. Upper Saddle River, N.J.: Pearson/Prentice Hall					
12. <u>References:</u>	Professor will provide additional reading material and study cases throughout the course.					
13. <u>Other resources used (e.g. periodicals, software, eLearning, site visits, etc.):</u>	/					
14. <u>Course Description</u>	This course deals with human behavior in a variety of organizations. Conceptual frameworks, case discussions, and skill-oriented activities are applied to each topic. Topics include communications, motivation, group dynamics, leadership, power, and organizational design and development. Class sessions and assignments are intended to help students acquire the skills that managers need to improve organizational relationships and performance and understanding of basic and fundamental concepts of organizational behavior (OB). The course will increase student awareness of the theoretical and practical aspects of OB.					

15. <u>Course Intended Learning Outcomes:</u>											
	<i>Mapping to PILOs</i>										
CILOs	a	b	c	d	e	f	g	h	i	J	k
1. Demonstrate an understanding of individual behavior in organizations.	*		*								
2. Describe how organizations manage diversity effectively.	*		*								

3. Define individual attitudes and job satisfaction and show how it can be measured.	*	*								
4. Identify the sources of emotions and moods and apply concepts about emotions and moods to specific OB issues.	*	*								
5. Explain the factors that determine an individual's personality.	*	*								
6. Explain the link between perception and decision making.	*	*								
7. Demonstrate an understanding of concepts and applications of employee motivation.	*	*								
8. Define group behavior and work teams.	*	*								
9. Identify communications process in formal organizations.	*	*								
10. Define contemporary issues in leadership.	*	*								
11. Identify issues related to power and politics.	*	*								
12. Demonstrate an understanding of conflict and negotiation in organizations.	*	*								
13. Demonstrate how an ethical culture can be created and describe a positive organizational culture.	*	*								
14. Demonstrate an understanding of issues related organizational change, and stress management.	*	*								

16. Course Evaluation:				
Assessment Type	Details/ Explanation of Assessment in relation to CILOs	Number	Weight	Date(s)
Quizzes				
Midterms	Essay Questions	1	30 %	25/3/2020
Assignments and Participation	Critical Review Article	1	10%	4/3/2020
Projects/Case Studies	Research Paper, Oral Presentation	1	20 %	8/4/2020
Final	Essay Questions	1	40 %	13/5/2020
Total			100%	

17. Description of Topics Covered	
Topic Title	Description
Chapter 1: Introduction: what is organizational behavior?	Understand the basic fundamental concepts of organizational behavior and its application in managing people. Identify the challenges and opportunities managers have in applying OB concepts.
Chapter 2 & 3: Diversity, Attitudes and Job Satisfaction	Compare and contrast the major job attitudes. Define job satisfaction and show how it can be measured.
Chapter 4: Emotions and Moods	Identify the sources of emotions and moods and apply concepts about emotions and moods to specific OB issues.
Chapter 5: Personality and Values	Explain the factors that determine an individual's personality. Demonstrate how the Big Five traits predict behavior at work. Identify other personality traits relevant to OB.
Chapter 6: Perception and Individual Decision Making	Explain the link between perception and decision making.
Chapter 7 & 8: Motivation Concepts	Identify the early and contemporary theories of motivation and evaluate their applicability today. Understanding of concepts and applications of employee motivation.
Chapter 9: Foundations of Group Behavior	Describe the Punctuated-equilibrium model of group development
Chapter 10: Understanding Work Teams	Compare and contrast four types of teams. Identify the characteristics of effective teams.
Chapter 11: Communication	Identify communications process in formal organizations. Identify common barriers to effective communication.

Chapter 12: Leadership	Define authentic leadership and show why effective leaders exemplify ethics and trust.
Chapter 13: Power and Politics	Identify the causes and consequences of political behavior.
Chapter 14: Conflict and Negotiation	Define conflict and differentiate between the traditional, human relations, and interactionist views of conflict. Define negotiation and apply the five steps in the negotiation process. Show how individual differences influence negotiations.
Chapter 16: Organizational Culture	Demonstrate how an ethical culture can be created and describe a positive organizational culture.

<u>18. Course Weekly Breakdown:</u>					
<i>Week</i>	<i>Date</i>	<i>Topics covered</i>	<i>CILOs</i>	<i>Teaching Method</i>	<i>Assessment</i>
1	5/2	Orientation and discussion of the syllabus and course.			
2	12/2	Ch1	1	Lecture/ PowerPoint Presentation	Discussion
3	19/2	Ch3	3	Lecture/ PowerPoint Presentation	Discussion
4	26/2	Ch4	4	Lecture/ PowerPoint Presentation	Discussion
5	4/3	Ch5 Critical review for an article related to Organizational Behavior	5	Lecture/ PowerPoint Presentation	Discussion
6	11/3	Ch6	6	Lecture/ PowerPoint Presentation	Discussion
7	18/3	Ch7 & Ch8	7&8	Lecture/ PowerPoint Presentation	Discussion
7	25/3	Midterm Exam			
8	1/4	Ch9 & 10	9 & 10	Lecture/ PowerPoint Presentation	Discussion

9	8/4	Ch11 Self-study (Chapters 2.13.16) discussion + Deadline for research submissions	2+13+16+11	Lecture/ PowerPoint Presentation	Discussion
10	15/4	Ch12	12	Lecture/ PowerPoint Presentation	Dissuasion
11	22/4	Ch14 + Research Presentation	14	Lecture/ PowerPoint Presentation	Discussion
12	29/4	Research Presentation		PowerPoint Presentation	Discussion
13	6/5	Revisions			
14	13/5	Final Exam			
15		-			

19. <u>Others:</u>	
	Description
Attendance policies:	Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.
Absences from exams and handing in assignments on time:	Students should not miss their exam except under extreme circumstances. They are then asked and to produce evidence as an excuse for their absence signed by the assistant Dean for students' affairs. Students should submit their assignments on dates set by their class Professor.
Health and safety procedures:	Food, beverages are not allowed in the class room.
Honesty policy regarding cheating, plagiarism, misbehavior:	All the assignments and work submitted by the student must be his or her own. All actions of academic dishonesty including cheating, plagiarism or helping other students in such actions will be dealt with strictly in accordance with the university regulations.

<i>Course Coordinator:</i>	Dr. Taghrid Suifan	T. Suifan
<i>Head of Department:</i>	Dr. Taghrid Suifan	T. Suifan
<i>Head of curriculum committee/ School Level:</i>	Type the Name	Add your Signature
<i>Dean:</i>	Type the Name	Add your Signature
<i>Approved by the Program Coordinator/ Head of the Department on:</i>	Type the date: DAY/MONTH/YEAR	

Copy to:
<input type="checkbox"/> Head of Department
<input type="checkbox"/> Assistant dean for Development and Quality Assurance
<input type="checkbox"/> Course Portfolio